

# CJIS Support Center—TIBRS Newsletter

May 2023 | Volume 27 Issue 1, P. 1



*Our 27th Anniversary!*

901  
ARZO CARSON T.B.I.  
STATE OFFICE BUILDING  
THAT GUILT SHALL NOT ESCAPE  
NOR INNOCENCE SUFFER

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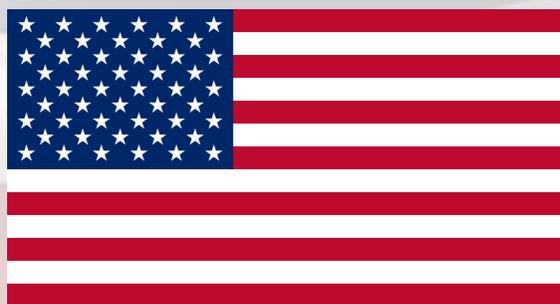
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As Memorial Day approaches this month, we would like to take this opportunity to remember all veterans that have given their lives for our freedom.

Freedom could not be achieved or maintained without the sacrifices of our veterans.

LAND OF THE FREE BECAUSE OF THE BRAVE!



**NOW HEAR THIS!!!**



**WE HAVE TWO "TIBRS ON THE ROAD" CLASSES COMING IN JUNE!**

**MORE INFORMATION ON PAGE 8**



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## MAY SHOUT-OUT!

Our first May Shout-Out goes to all of those who have made the ultimate sacrifice for our country. Mere words can never express our appreciation.

***SHOUT-OUT!!***



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**SHOUT-OUT!!**



Please join us in welcoming our trainer, Sydney Greer!  
Sydney will be teaching classes with Selena McClure and Dale. She will also add names to rosters, enter names in the training database and more.

**WELCOME, SYDNEY!**



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## WEEKLY SUBMISSION SCHEDULE

SUBMISSION DATE	REQUIRED DATA RANGE	DATA IN FILE
Wed. May 17	0000 May 6 thru 2359 May 12	May, 2023
Wed. May 24	0000 May 13 thru May 19	May, 2023
Wed. May 31	0000 May 20 thru 2359 May 26	May, 2023
Wed. June 7: 1 of 2	0000 May 27 thru 2359 May 31	May, 2023
Wed. June 7: 2 of 2	0000 June 1 thru 2359 June 2	June, 2023
Wed. June 14	0000 June 3 thru 2359 June 9	June, 2023
Wed. June 21	0000 June 10 thru 2359 June 16	June, 2023
Wed. June 28	0000 June 17 thru 2359 June 23	June, 2023
Wed. June 30	0000 June 24 thru 2359 June 30	June, 2023
Wed. July 12	0000 July 1 thru 2359 July 7	July, 2023
Wed. July 19	0000 July 8 thru 2359 July 14	July, 2023
Wed. July 26	0000 July 15 thru 2359 July 21	July, 2023
Wed. August 2	0000 July 22 thru 2359 July 28	July, 2023
Wed. August 9: 1 of 2	0000 July 29 thru 2359 July 31	July, 2023
Wed. August 9: 2 of 2	0000 August 1 thru 2359 August 5	August, 2023

If you are still unable to transmit data weekly due to vendor issues, we can help!  
Contact Dale King as soon as possible. [Dale.King@tn.gov](mailto:Dale.King@tn.gov)



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## TIBRS TRAINING SCHEDULE

May 2023	Class Type	Location/Time
Tuesday, May 16 <sup>th</sup>	Introduction to Data Collection	TBI Headquarters
Wednesday, May 17 <sup>th</sup>	TNCOP Software	TBI Headquarters
Thursday, May 18 <sup>th</sup>	TIBRS Review	TBI Headquarters
Wednesday, May 31 <sup>st</sup>	RAC Orientation/CrimeInsight	TBI Headquarters
June 2023	Class Type	Location/Time
Monday, June 5 <sup>th</sup>	TIBRS on the Road	Fall Creek Falls State Park
Tuesday, June 13 <sup>th</sup> (Date will change)	Introduction to Data Collection	TBI Headquarters
Thursday, June 15 <sup>th</sup> (Date will change)	TIBRS Review	TBI Headquarters
Thursday, June 29 <sup>th</sup>	TIBRS on the Road	Natchez Trace State Park
July 2023	Class Type	Location/Time
Tuesday, July 11 <sup>th</sup>	Introduction to Data Collection	TBI Headquarters
Wednesday, July 12 <sup>th</sup>	TNCOP Software	TBI Headquarters
Thursday, July 13 <sup>th</sup>	TIBRS Review	TBI Headquarters
August 2023	Class Type	Location/Time
Tuesday, August 8 <sup>th</sup>	Introduction to Data Collection	Sevierville, TN
Wednesday, August 9 <sup>th</sup>	TIBRS Review	Sevierville, TN
Tuesday, August 22 <sup>nd</sup>	TIBRS on the Road	Henry Horton State Park



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## SIGNING UP FOR TIBRS TRAINING

### TIBRS Overview & Report Writing

This is a beneficial class for officers and supervisors needing a better understanding of TIBRS. This class is P.O.S.T. certified and will be taught at regional Tennessee State Parks. Contact Selena or Sydney to sign up for a class!

### RAC Orientation/Crimelnsight

Although this class does not count toward initial or recertification training requirements for RACs and/or Alternate RACs, it is highly recommended for new RACs or Alternate RACs.

If anyone has any questions about TIBRS classes, or would like to sign up for a class, please contact:

[Selena.McClure@tn.gov](mailto:Selena.McClure@tn.gov) or [Sydney.Greer@tn.gov](mailto:Sydney.Greer@tn.gov)

## TIBRS QUICK FACTS

2023 marks the 27th Anniversary of the TIBRS program!

ALL data from all agencies should be submitted weekly. Agencies not submitting data on a weekly basis are out of compliance with TIBRS!

If you have any questions regarding the conference in Pigeon Forge this year, you should contact the TIBRS User Group. Contact information is on page 11 of this newsletter.

### Upcoming changes in TIBRS:

Thefts by “Porch Pirates” have been increasing over the past few years. In an effort to track the thefts and establish crime trends, we will soon be adding a check box for Package Theft. We will be sending out a new file layout to agencies and vendors soon!



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## WHAT DATA ELEMENTS ARE REVIEWED IN TIBRS AUDITS?

Classifications – Correct offense(s) reported and/or all offenses (Group A and B) reported

Personal Identifiers - DOB/Age Range, Race, Sex, Ethnicity, Resident Status

Locations – Both Primary and Secondary

Date and Time of Incident – Earliest possible date/time incident could have occurred, the date of the incident, or report date if earliest or actual are unknown

Drug Origin

Drug Type

Bias Motivation

Weapon Type

Home Invasion

Arrest Entered?

Victim Type

Victim to Offender Relationship

Property Classifications

Narcotic Classifications with correct quantity and measure

Property Values entered

Recovery of property entered (if applicable)

Cargo Theft

Correct Latitude/Longitude coordinates

Exceptional Clearances

Multiple Arrestee Indicator

Cybercrime Indicator

Gang (if applicable)

Injury Code

Arrest Type

Domestic Violence Indicator

Identity Theft Indicator



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## TIBRS ON THE ROAD COMING SOON TO A STATE PARK NEAR YOU!

We have been asked many times over the past few years if we could offer an alternative to the annual conference and regional TIBRS Review classes. Many of our smaller agencies do not have the resources to travel to Pigeon Forge every year. Many thanks to Lori Jett at Tennessee State Parks. She has assisted us in scheduling more *TIBRS on the Road* classes! This class allows agencies to meet their annual training requirement in a conference atmosphere without the added expense. Join us for a full day of cost-free training that will meet your annual TIBRS training requirement!

**PRIZES!!**

**"MYSTERY" GUEST SPEAKERS!!**

***Tuesday, June 6, 2023***

***Fall Creek Falls State Park***

***Thursday, June 29, 2023***

***Natchez Trace State Park***



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## TIBRS TRAINER TALK

When entering a Credit Card/ATM Fraud, some agencies are entering Credit/Debit Card as the property for the offense. The property for the Credit Card/ATM Fraud is going to be the property that was obtained by the fraudulent use of the card. Credit Card/ATM Fraud refers to the use of the card, not the theft of the card, which would be reported in a separate incident.

### FRAUD CREDIT CARD/ATM



**A Credit Card/ATM Fraud incident cannot have  
"Credit/Debit Card" in the property segment.**

**If it is included in the property segment,  
it will generate a QC Exception.**



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## CJIS SUPPORT CENTER STAFF LIST

TBI ASSISTANT DIRECTOR: CJIS DIVISION		
Yeselin Pendleton	(615)-744-4136	Yeselin.Pendleton@tn.gov
CJIS SUPERVISOR: TIBRS/N-DEx /Uof F/DCRA/ARNFD/LESDC/LEPC		
Dale King	(615) 744-4026	Dale.King@tn.gov
CJIS SUPPORT SPECIALIST: DATA ANALYSIS/DATA PROCESSING/COMMERCIAL VENDOR LIAISON		
Steven Jancarek	(615) 744-4024	Steven.Jancarek@tn.gov
CJIS SUPPORT SPECIALISTS: DATA ANALYSIS AND PUBLISHING		
William Sak	(615) 744-4202	William.Sak@tn.gov
CJIS SUPPORT SPECIALISTS: AUDITING		
Debbie Lamb, LEAD	(865) 340-5665	Debbie.Lamb@tn.gov
Jessica Collins	(615) 744-4214	Jessica.D.Collins@tn.gov
Abby Claud	(615) 744-4290	Abby.S.Claud@tn.gov
Randall Hendrix	((731) 984-6677	Randall.G.Hendrix@tn.gov
CJIS SUPPORT SPECIALISTS: TRAINING		
Selena McClure, LEAD	(615) 744-4705	Selena.McClure@tn.gov
Sydney Greer	(615) 744-4030	Sydney Greer@tn.gov

## TIBRS AUDITORS BY REGION

EAST POINT OF CONTACT	MIDDLE EAST POINT OF CONTACT	MIDDLE WEST POINT OF CONTACT	WEST POINT OF CONTACT
Debbie Lamb 1791 Neals Commerce Lane Knoxville, TN 37914 (865) 340-5665 Debbie.Lamb@tn.gov	Jessica Collins 901 R.S. Gass Blvd. Nashville, TN 37216 (615) 744-4214 Jessica.D.Collins@tn.gov	Abby Claud 901 R.S. Gass Blvd. Nashville, TN 37216 (615) 744-4290 Abby.S.Claud@tn.gov	Randall Hendrix 305 Smith Lane Jackson, TN 38301 (731) 984-6677 Randall.G.Hendrix@tn.gov



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## GET INVOLVED WITH THE TIBRS USER GROUP!

TIBRS USER GROUP OFFICERS			
President	Richard Frankich	Mt. Juliet Police Department	rfrankich@mtjuliet-tn.gov
Vice President	Vacant		
Secretary/Treasurer	Vacant		
East Representative	Barbie Watson	Cleveland Police Department	bwatson@clevelandtn.gov
Middle East Representative	Staci Parsons	Dechard Police Department	sparsons@dechard.net
Middle West Representative	Vacant		
West Representative	Holly Rickman	Selmer Police Department	holly.rickman@selmer-tn.gov
Colleges/Universities Representative	Jennifer Mayberry	East Tennessee State University	mayberrj@etsu.edu



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